MUSEUM OF EARLY TRADES & CRAFTS

Full Time Curator of Education Position Available

The Museum of Early Trades & Crafts (METC), a New Jersey history museum located in Madison, New Jersey has an immediate opening for a full time Curator of Education. With the recent addition of our new Education Annex, the museum now has expanded capacity for all types of programming to engage the New Jersey community. The curator of education is responsible for developing and delivering all programming utilizing creative learning strategies that engage diverse audiences of students, families, people living with disabilities and older adults. They will be the lead educator for the museum and the liaison with the region's education community, ensuring curriculum relevance for all programs and exhibits. Additional responsibility includes securing partial funding for programming by identifying and developing grant opportunities and networking with colleagues, school administrators and teachers.

This is a leadership position which includes hands-on education, curriculum development, staff management, grant writing, departmental budgeting, and development of didactic materials. The ideal candidate will have exceptional writing and communication skills, extensive knowledge of museum pedagogy and interpretation and possess sound judgment. A collaborative management style and the ability to maintain effective working relationships with the museum's small staff and representatives of the community and other organizations is essential.

Minimum Education and Requirements:

- Master's degree in museum studies, history, education, or a closely related field preferred.
- 3-5 years of increasingly responsible leadership experience at a museum or historic site with responsibility for program development.
- Experience with grant research and writing.
- A current driver's license.

Equal Opportunity Employer
The Museum of Early Trades & Crafts is dedicated to the principles of equal employment opportunity in any term, condition, or privilege of employment. We do not discriminate against applicants or employees based on age, race, sex, religion, national origin, disability, sexual orientation, or any other reason.

How to Apply:
Interested candidates may apply by sending a cover letter, resume, qualifications, and references to: info@metc.org with "Curator of Education Position" in the subject field. Only qualified candidates will be considered. All applicants for consideration should send these materials no later than August 23.